

Monadnock Regional School District
Policy Committee Meeting Minutes
June 3, 2020
Virtual Meeting via Zoom:

Members Present: Kristen Noonan, Winston Wright, Colleen Toomey and Scott Peters

1. **Public Comments:** There were no public comments:
2. **Approval of Minutes (5/6/20) MOTION:** S. Peters **MOVED** to approve the May 6, 2020 Policy Committee Minutes as presented. **SECOND:** C. Toomey. **VOTE:** Unanimous for those present. **Motion passes.**
3. **Policies Pending Returned by Board for Review/Revision: (0)**
4. **Policies Under Construction (with Committee) (0)**
5. **Policies Referred to Administration (10)**
 - a. **EBBC/JLCE - First Aid & Emergency Medical Care** (referred on 8.14.19 & 2.5.20)
 - b. **EBBC-R - Safety Drills** (referred on 8.14.19 & 2.5.20)
 - c. **EFCA - School Lunch Payment Policy:** K. Noonan explained she had heard back from T. Walsh on this policy.
 - d. **GCBD/TBD - Non CBA Staff Leaves of Absence** (referred on 10.22.19)
 - e. **GCOC - Evaluation of Administrative Staff** (referred on 10.3.18)
 - f. **JH - Student Absences, Absenteeism and Truancy** (referred on 5.6.20)
 - g. **JLA - Student Insurance Program** (referred on 5.6.20)
 - h. **TBD - Drug/Alcohol testing for Van Drivers (employees)** (referred on 3.5.19)
6. **Policies Referred to Other Committees (4)**
 - a. **KAI/JO/KAA - Community Relations Goals & Objectives** (referred on 4.3.19)
 - b. **IKFG - Career Readiness Pathways & Credentials** (referred on 3.4.20)
7. **New Policy Requests from Board or Administration (0)**
8. **Selected Policies from Current Backlog (0)**
 - a. **BEDD- Rules of order**

- b. BEDDA- Board Meeting – Rules of Procedure & Order:** S. Peters and L. Steadman made notations to the policy and sent it to the members. One change is to put meeting rules on paper for the first time. S. Peters would suggest after the committee reviews the policy do not present the red ink version to the Board. Send the full policy clean. All agree on sending a clean copy to the Board. S. Peters explained he would like the committee to review his input and see if they agree. While reviewing the edits W. Wright explained if the Board does not agree with any of this they have the opportunity to challenge the Chair in the meeting. The committee went through the changes in the policy. He is asking the opinion of this committee in regards to members who are not signing the Ethics Policy. He is struggling with the next steps. He is asking for feedback. W. Wright would suggest to legal council. He said this policy is a big improvement. **MOTION:** W. Wright **MOVED** to retire Policy BEDD and adopt Policy BEDDA with committee edits and to forward to the Board for a first read. **SECOND:** C. Toomey-yes, S. Peters-abstain, W. Wright-yes and K. Noonan-yes. **Motion passes.**
- c. BEDD-R- Sample Rules of Order:** The Board does not have this policy. The NHSBA includes BEDD-R in their Policy BEDD.
- d. JBAA- Sexual Harassment- Students:** K. Noonan explained we have a lot of language which is different from the NHSBA sample policy. The NHSBA policy is much better. Our policy was last revised in 1999. The NHSBA policy is more up to date language. The policy is clearer. **MOTION:** C. Toomey **MOVED** to adopt the NHSBA Sample Policy JBAA as written and to forward to the full Board as a first read. **SECOND:** K. Noonan. **DISCUSSION:** This policy is required by law. S.Peters would ask K. Noonan to check with L. Witte, L. Spencer and J. Rathbun on the timing of the policy for the handbook. We may have to ask to bypass the first read on this policy. **VOTE:** Unanimous for those present. **Motion passes.**
- e. GBAA- Sexual Harassment- Employees:** K. Noonan explained the NHSBA sample Policy is more in depth. It identifies the employees and the third party is spelled out. **DISCUSSION:** S.Peters has concerns and would like K. Noonan to contact W. Philips at the NHSBA. **MOTION:** S.Peters **MOVED** to update GBAA with the NHSBA sample policy and to ask W. Philips about a 3rd party investigation. **SECOND:** C. Toomey. **VOTE:** Unanimous for those present. **Motion passes.**
- f. JBAA-R/ GBAA-R- Sexual Harassment and Sexual Violence Report Form:** **MOTION:** K. Noonan **MOVED** to accept the edits on JBAA-R and GBAA-R and to forward to the full Board as a first read. **SECOND:** W. Wright. **VOTE:** Unanimous for those present. **Motion passes.**
- g. EFA- Availability and Distribution of Healthy Foods:** **MOTION:** S. Peters **MOVED** to adopt the NHSBA Sample Policy EFA as written and to forward to the full Board as a first read. **SECOND:** C. Toomey. **VOTE:** Unanimous for those present. **Motion passes.**
- h. EFAA- Meal Charging:** K. Noonan explained this committee had asked T. Walsh and L. Spencer to review Policy EFCA. Policy EFAA is required by law. The

committee had questions about this policy and S. Peters suggested he and K. Noonan sit down with T. Walsh and talk through how to approach this.

- i. **IMBD- High School Credit for 7th/8th Grade Coursework:** K.Noonan explained Policy IMBD is required by law. S.Peters asked if this committee would like to have the Ed/Tech Committee weigh in on this policy. S.Peters explained this is happening. Eighth graders are in the Marching Band and receive HS credit. **MOTION:** C. Toomey **MOVED** to refer Policy IMBD to the Ed/Tech Committee. **Motion fails for lack of second.** **MOTION:** W. Wright **MOVED** to adopt NHSBA Sample Policy IMBD and to forward to the full Board as a first read. **SECOND:** C. Toomey. **VOTE:** Unanimous for those present. **Motion passes.**

9. **Remaining Backlog** [Policy Log / Status Review](#): The committee reviewed the backlog of policies. It was explained the Ed/TechCommittee took on Book I and Book L. S. Peters asked if the committee would like to take on those policies or let the Ed/Tech Committee review them. S. Peters suggested this committee take bites out of the backlog. The Spring Bulletin will be coming out soon. Look at the Instruction Policies from the NHSBA. Do we want to update and keep? Are there overlaps with outdated policies as well? Go to the Ed/Tech Committee and at minimum let them know what to do and to tackle this group of policies. Do not debate every sentence. K. Noonan would like to continue with policies required by law. C. Toomey would agree. S. Peters commented the committees are focused on their goals, these policies will distract them. The CRC will need a helping hand on Book K. They will need to be educated. K. Noonan will make a checklist on how we do policies. She will make an outline for this committee to review.

10. **Other Business:**

11. **Assignments and Agenda for Next Meeting: The next meeting is July 8, 2020 at 6:30 PM. The agenda items are Book J, Meal Program Policy EFAA.**

12. **Public Comments:** There are no public comments.

13. **Motion to Adjourn: MOTION:**C. Toomey **MOVED** to adjourn the Policy Committee Meeting at 8:19 PM. **SECOND:** K. Noonan. **VOTE:** Unanimous for those present. **Motion passes.**

Respectfully submitted,
Laura Aivaliotis
MRSD Recording Secretary